

ZEN CENTER

Minutes of Annual General Meeting August 23rd 1962.

Grahame Petchey called the meeting to order at 8.00 PM. He first asked for a vote as to whether the meeting should be held as scheduled as only fourteen of the members were present. It was unanimously decided to hold the meeting as arranged.

1. Grahame Petchey talked at some length regarding the rights of members donating money to Zen Center to claim a charitable tax deduction. He said Mr. Malloch thought it would be in order to claim a charitable deduction for all gifts to the Center in 1962

Paul Alexander then read the financial report for the period from July 1961 to August 21st of this year. He answered questions about his report.

Grahame Petchey then asked if there was any further business to discuss or anyone had any questions to put to the present board of trustees. As there were none it was decided to begin the election.

Graham Petchey first explained the method of electing officers and trustees which had been discussed at a meeting on Saturday 18th August. The voting, which was done by ballot, followed two phases: First the four officers were elected and secondly the remaining five trustees. This made a total of nine trustees. Election required a clear majority.

The following members were elected to serve on the board of trustees:

Grahame Petchey	President	Paul Alexander
Richard Baker	Treasurer	Della Goertz
Betty Warren	Vice President	Robert Brown
Janet Hailey	Secretary	Alfred Levinson
		Philip Wilson

The length of term for each trustee will be decided at the first meeting of the new board. The length of term for each officer is one year. The new board of trustees takes power immediately.

As there was no further business Grahame Petchey closed the meeting at 9.15 PM.

MINUTES OF THE ZEN CENTER MEETING OF AUG. 18, 1962

Grahame Petchey called the meeting to order at 10:05am. He read the final draft of the bylaws, which was voted on and approved by the four trustees present; Grahame Petchey, Betty Warren, Paul Alexander and Phillip Wilson then executed the bylaws.

Grahame Petchey then read two amendments to the bylaws.: One changing the number of trustees from five to nine, the second changing the term of office of the trustees from five to three years. Both amendments will take effect on the twenty-third of August. The amendments were voted on and approved by the trustees present.

The bill from the lawyer who dealt with the Articles of Incorporation is \$150.00, far less than the usual fee.

The president informed the members that in order for a non-profit organization to claim tax deductions, it must first prove to the state that it has been an organized group for at least a year; before the government will consider it.

The president asked for suggestions and discussions about a method of voting in the coming election. The method decided upon will be in two phases: the first vote will be for the officers individually, starting with the president, the treasurer, the vice-president, and finally the secretary; the second will be a combined vote for the remaining five trustees. The nominations will be closed from the floor. The vote will be by ballot. If the nominations are close in the first phase, there will be a revote. If the nominations tie in the second phase, there will be a revote. Otherwise, there will be only one vote for each phase.

The meeting was adjourned at 11:10.

VBB

MINUTES OF THE ZEN CENTER MEETING
AUGUST 11, 1962

At 10:05 Grahame Petchey, acting president, called the meeting to order. The secretary was absent, so no minutes from the last meeting were read. Grahame read to the eight members present the Zen Center Bylaws, and he led the discussion which concerned them and amendments on them.

There was an announcement reminding those present of the Annual General Meeting, to be held on August 23, 1962, for the purpose of electing next year's officers and the Board of Trustees. The meeting was adjourned at 10:35. *VBB*